

INFORMATION NEEDED - PHONATHON JOB ORDERS

1. Date:

2. Synagogue:

3. Name of Company:

4. Location:

5. Job Description/Title

6. Requirements (Degree? Experience, Job Qualifications)

7. Full-Time/Part-Time----Hours

8. Range of Pay Scale/Benefits

9. Company Contact Person:

email address:

phone:

fax:

10. Can we use YOUR name?

11. Can we call you in the future for additional Job Orders?1